



**Town of Arlington, Massachusetts**  
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## **Council on Aging Minutes 02/19/2004**

ARLINGTON COUNCIL ON AGING  
 27 Maple Street, Arlington, MA 02476-4909 781-316-3400

Mara Klein Collins Chair; Dorothy Nicholas Vice-Chair; Shirley Chapski, Secretary

### **Regular Meeting of the Council on Aging February 19, 2004 MINUTES**

Place and Time of Meeting: Arlington Senior Center, 27 Maple St., Arlington, 7:30 p.m. Members Present: Dorothy Nicholas, Harry McCabe, Mildred Hurd, Sheri Baron, Elizabeth McGaffigan, Ruth Palumbo and Shirley Chapski. Absent: Mara Klein Collins and Lynne Larkin, Others Present: John Jope, COA Executive Director; Charles Schwab, President ASA; and Lt. John Serson, Arlington Police Dept. Quorum Identification/Call to Order: Dorothy Nicholas, Vice-Chair, presided and called the meeting to order at 7:30 p.m. Shirley Chapski kept the minutes. A quorum of 7 was present. The board welcomed new member, Ruth Palumbo.

Minutes of the January 15, 2004 Meeting: Shirley moved to receive the minutes of the January 15, 2004 meeting; Harry seconded; all in favor. Harry moved to approve the minutes for purposes of discussion, Shirley seconded, all in favor. The following corrections were made: p. 1, Executive Director's Report, item 1, Minuteman Region COA Annual Legislative Breakfast: change date from "March 11" to "March 18;" p. 2, New Business, item 4, Executive Committee: delete the sentence, "He also suggested that the FY05 budget be made a function of the Executive Committee;" and item 10, Symmes Advisory Committee: line 2, change the words "the representative from that committee to the COA..." to read "the representative to that committee from the COA", and delete the words, "and ASA."

Shirley moved to approve the minutes of the January 15, 2004 Meeting, as corrected, Mildred seconded, all in favor.

### **REPORTS:**

#### **Executive Director's Report**

- Senior Services Directory: Today John was at the Cambridge Svgs. Bank in Harvard Sq. for a photo op of the CSB check for \$1500 being presented to the Arlington COA to cover the cost of the printing of the directory. The photo will appear in The Advocate and the senior center newsletter.
- The Arl. Senior Center Newsletter Senior Notes: The newsletter, which has been produced using Word computer program for the past few years, will, beginning in March, be generated using publisher's software which was purchased for \$78. The new look provides a more professional looking product.
- Minuteman Region COA Annual Legislative Breakfast: The theme of this year's breakfast on March 18 at the Burlington COA is Appreciation to our Legislators for their support. Invitations have been sent to board members.

ASA Representative to the COA: Charles Schwab, President ASA, spoke about outside parties using the senior center after hours and on weekends. Problems occur from time to time with not leaving the facility clean, not putting things away and damage to the ASA's furnishings. Sheri offered to contact Kevin O'Brien, Director of Planning & Community Development, to discuss the problem.

### **UNFINISHED BUSINESS**

- Job Description for COA Board Members: Discussion of the draft document, Volunteer Job Description: Council on Aging Board Member, took place and some questions arose. Dottie appointed a subcommittee to address them. The subcommittee – Harry, Lynne, Sheri, Shirley and Mildred – will review the document and Harry will call committee members to set a time to meet.
- Arlington COA Appointment of Minuteman Senior Services Board Member and
- Appointment of COA Liaison with Minuteman Senior Services Board: The board congratulated Harry on his appointment to the Minuteman board and appointment as the COA's Liaison with the Minuteman board. Harry has received a letter from Minuteman inviting him to attend their March 3 meeting which he plans to attend.

**NEW BUSINESS**

• **Community Development Block Grant (CDBG):** John reviewed the COA FY2004 CDBG Status Report, which is due Feb 23. He then went over the CDBG funding request for FY2005 as follows: (a) the Transportation Enterprise Fund, which covers the Vans and Dial-a-Ride taxi service, \$67,850, (b) Meals on Wheels Scholarship Program, \$2,000 (c) Volunteer Services Coordinator, \$33,500 (+ carryover from '04), (d) Adult Day Health Center Scholarships, \$13,000, and (e) Lifeline Subsidy Program, \$5,000. The total amount being requested is \$126,028. After discussion, Harry moved to endorse the FY2005 COA CDBG funding request, as amended; Sheri seconded; all in favor.

**UNFINISHED BUSINESS**

• **TRIAD:** John Jope and Lt. John Serson, Community Policing, APD, reported on a meeting they had recently with John Bailey, full-time TRIAD officer, Waltham Police Department, and Ruth Gately, Waltham COA, to learn of the successful TRIAD program that is operating in Waltham between the Waltham Police Dept., the COA and AARP. Bailey also works with some of the service providers in Waltham. According to Lt. Serson, that model is going to be very difficult to transfer to Arlington because of staffing and budgetary concerns. That doesn't mean that we can't do anything — we just have to do it in a different way, to get the same results through different mechanisms. Lt. Serson said Police Chief Ryan is in full support of the program. The intended TRIAD program for Arlington will be a formalization of everything the Police Dept already does. The ingredient that is added is the interaction between the Police, the Council on Aging and the AARP. Lt. Serson plans to meet with the AARP shortly. The board thanked Lt. Serson for his very thorough report.

There being no further business to come before the meeting, Sheri moved to adjourn, Shirley seconded; all in favor. Adjourned at 9:30 p.m.

Shirley Chapski, Secretary

Date of next Regular Meeting, March 18, 2004 at 7:30 p.m.